

Project Director
1-3 Year Term (with possibility of extension)
Part Time: 22.5 hours a week

Position Overview

The Aggvaq Collective is a project on MakeWay's shared platform. As a Collective, Aggvaq studies ancestral clothing and belongings in museum collections to enhance their knowledge of Inuit clothing while fostering cultural continuity and innovation.

Anticipated Start Date: June 2025

Location: Remote work in Canada except Quebec, preference to candidates located in Inuit Nunangat

Salary range: \$59,000-\$66,000 + northern allowance (\$21,000)

What You'll Do

Program Oversight:

- Lead the planning, implementation, and evaluation of community programs and workshops.
- Ensure alignment with the Collective's mission and goals.

Budget Management:

- Track and manage program budgets, ensuring financial accountability and efficiency.

Grant Management:

- Write and manage grant applications and reports to secure funding for projects.

Community Engagement:

- Foster relationships with community members, cultural organizations, and partners to enhance program reach and impact.

Partnership Coordination:

- Collaborate with museums and other cultural institutions to support project objectives.

Steering Committee and Advisory Committee Relations

- Maintain effective communication with the Steering and Advisory Committees, carry out their directives, and coordinate all bookings for committee meetings and travel arrangements

Who You Are

- Detail-oriented, Collaborative, Organized, Culturally aware, Excellent communicator.

Experience You Bring:

- 1-2 years of experience in program management or community engagement.
- Strong organizational and communication abilities.
- Understanding and appreciation of Inuit culture and traditional practices.
- Experience in writing proposals, reports, and budget management.

Toronto

300-2 St. Clair Ave E
Toronto, ON M4T 2T5

Vancouver

333 Seymour St. – Floor 8
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Yellowknife

300-4902 49 St.
Yellowknife, NT X1A 2P8

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- Event coordination and travel booking experience.

It Would Be a Bonus if You Have:

- 3-5 years of experience in managing community programs and grants.
- Familiarity with museums or cultural organizations.
- Basic fluency in Inuktitut and an understanding of Inuit sewing practices.

Working Conditions:

- Working independently and remotely, with required travel.

Preference will be given to Inuit candidates.

If you are interested in this role but are unsure if you qualify, send us your application anyway and tell us about why you can be a good fit for this position. We'd love to hear from you!

How to Apply

Please submit a resume and cover letter to agguaq@gmail.com by **April 21, 2025**. In your cover letter please share what makes you an ideal fit for this position and why you want to work with the Agguaq Collective. If you have any questions prior to submitting your application, please don't hesitate to reach out.

For more information about the **Agguaq Collective** and **MakeWay**, please visit:

<https://www.instagram.com/agguaq/>

<http://makeway.org/approach/shared-platform/>

As Agguaq is a project on MakeWay's Shared Platform, the selected candidate will be an employee of MakeWay. MakeWay is a national charity and public foundation with a goal to enable nature and communities to thrive together. We do this by building partnerships, providing solutions, grants, and services for the charitable sector across the country. The Shared Platform is home to over 60+ innovative, community-led projects.

The Agguaq Collective and MakeWay are strongly committed to equity and creating a diverse workplace community. We strive to reflect the diversity of our society on our teams and to provide a respectful workplace and equal working opportunities for all employees and applicants. We welcome and encourage applications from the communities we serve and for all qualified applicants to apply. If you require accommodations at any point during the application or hiring process, please contact agguaq@gmail.com

Our sincerest appreciation to all those expressing interest in this position, however, only the applicants invited for an interview may be contacted. Thank you!